



## **Technical Update GA-2010-03**

June 21, 2010

# **GA NSLDS Exit Counseling Tools and Enhanced PLPED1 Report**

This information is intended for the person in your organization who is responsible for working with the National Student Loan Data System (NSLDS). Please ensure the appropriate person receives this update.

#### Introduction

NSLDS recently enhanced the <u>NSLDS Student Access Web site</u> to offer a new exit counseling tool for federal student loan borrowers in both the William D. Ford Federal Direct Loan (Direct Loan) and Federal Family Education Loan (FFEL) programs. This new tool provides a single exit counseling session for Direct Loan borrowers, for FFEL-only borrowers, and for borrowers who have received a combination of loans from both programs.

In addition, we enhanced the <u>NSLDS Professional Access Web site</u> to offer expanded reporting tools and the ability for schools to upload exit counseling data to NSLDS for exit counseling that was conducted using other methods. This technical update provides information on a new page for NSLDS information on exit counseling completion and a new report for guaranty agencies (GAs).

The Exit Counseling report offers new reporting flexibility on choice of school and school branch combination. We have enhanced the Status of Loans Purchased by ED (PLPED1) report to also allow for the options of selecting report parameters designating a single school/school branch or a single school six-digit OPEID with all branches included in the report.

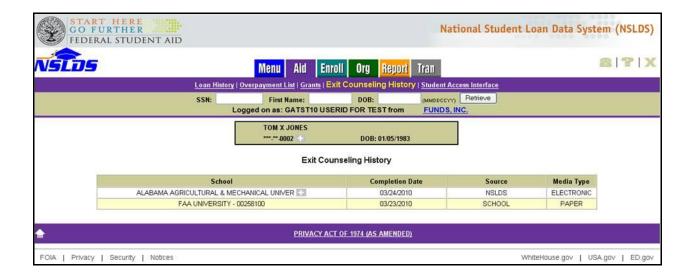
830 First St. N.E., Washington, DC 20202 www.FederalStudentAid.ed.gov 1-800-4-FED-AID

### **Exit Counseling History Page**

An *Exit Counseling History* page has been added to the <u>NSLDS Professional Access Web site</u> to allow users to view a student's exit counseling completion history. The name of the school for which the counseling session was completed, completion date, source, and media type (paper or electronic) is displayed.

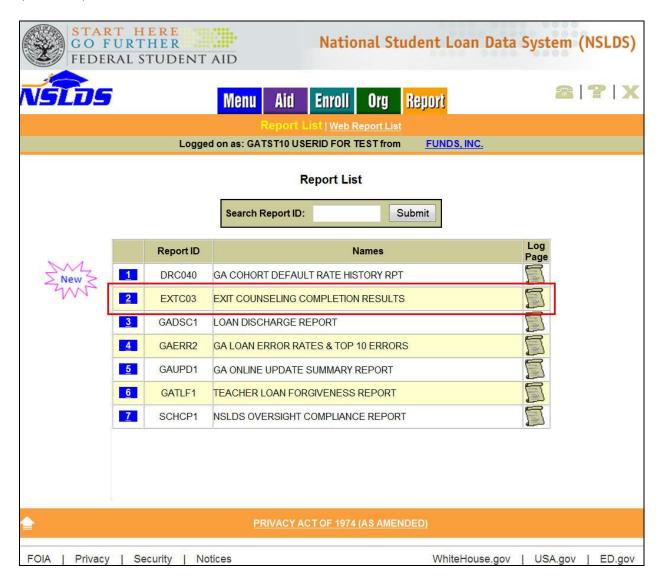
To assist with identifying the source of the borrower's exit counseling, the source field is populated with one of the following: NSLDS (exit counseling conducted using the NSLDS Student Access Web site) or School (exit counseling information uploaded to the NSLDS database by a school).

A student's exit counseling history resides on the AID tab, under the Exit Counseling History link. Enter the three student identifiers to retrieve the student you wish to view. The display below provides a representative view of the data available on this page.

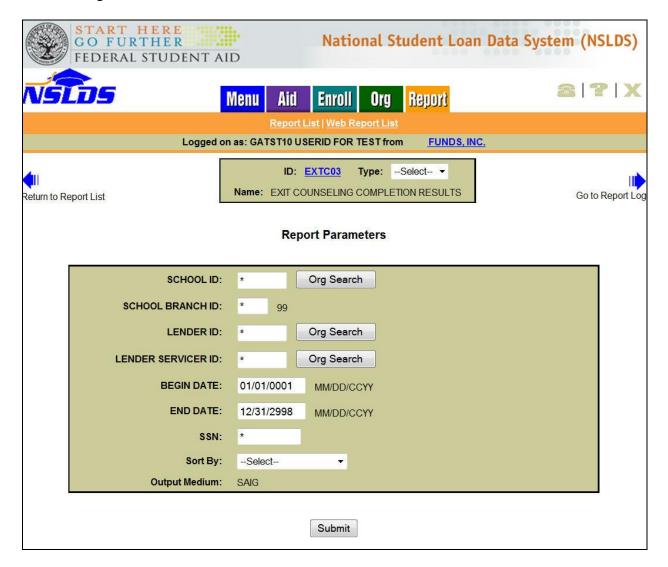


## **Exit Counseling Completion Results Report**

GAs also have access to a new exit counseling completion report on student borrowers whose loans they guarantee. This report, available in a preformatted report or in fixed-length extract, provides detailed information gathered from the student during the exit counseling session or from a school upload of data. To request the report, log on to <a href="NSLDS Professional Access Website">NSLDS Professional Access Website</a>, select the Report Tab and click on the Exit Counseling Completion Results Report (EXTC03).



As shown below, complete the parameters for the output Type of Report or Extract. Enter the School ID, School Branch ID, Lender ID, Lender Servicer ID and/or SSN. Leave the \* in any field for which you want all data (all borrowers, all schools, all branch campuses, etc.). Provide the date range or leave the default values and select a sort criteria.



The results will be delivered through the Student Aid Internet Gateway (SAIG) to the TG mailbox of the NSLDS user that submitted the request. Extract file output from NSLDS is sent with message class AHSLDEOP. Formatted report output is sent with message class AHSLDSOP.

The extract file layout for the EXTC03 report is available on the <u>NSLDS Record Layouts page of</u> the Information for Financial Aid Professionals (IFAP) Web site.

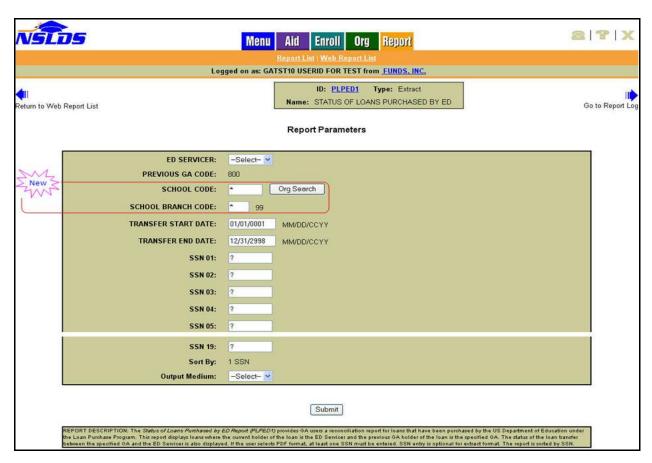
The preformatted report will display the information as shown in the format below.

PRIVACY ACT OF 1974 (AS AMENDED) REPORT ID: EXTC03 U.S. DEPARTMENT OF EDUCATION DATE: MM/DD/CCYY PAGE#: NATIONAL STUDENT LOAN DATA SYSTEM (NSLDS) TIME: HH:MM:SS EXIT COUNSELING COMPLETION RESULTS REPORT PARAMETERS: SCHOOL CD: NNNNNN BRANCH CD: NN LENDER CD: NNNNNN LEN SVR CD: NNNNNN BEGIN DATE: MM/DD/CCYY END DATE : MM/DD/CCYY SSN : 999-99-9999 BORROWER CURRENT ADDRESS · 999\_99\_9999 SSN DOB : MM/DD/CCYY FIRST NAME XXXXXXXXXXXXXXXXXXX, XX 99999-9999 XX MIDDLE NAME LAST NAME SCHOOL NAME OPEID : 99999999 COMPLETION DATE: MM/DD/CCYY COMPLETION TIME: HH:SS MEDIA : XXXXXXXXXX SOURCE : XXXXXXXXXX XXXXXXXXXXXXXXXXXXX, XX 99999-9999 XX DL NUMBER 99999999999 DL STATE : XX E-MAIL REFERENCES NEXT OF KIN XXXXXXXXXXXXXXXXXXX, XX 99999-9999 999-999-9999 999-999-9999 

For more information on the NSLDS Exit Counseling functionality, see <u>NSLDS Newsletter #26:</u> New Exit Counseling Tool on NSLDS.

### Status of Loans Purchased by ED Report

The report parameters for the Status of Loans Purchased by ED GA (PLPED1) report has been enhanced to take advantage of the new school code(s) selection option introduced in the Exit Counseling report. This enables a GA user to request data rolled up to a six-digit school code level or at a combination of School Code and School Branch Code. The asterisk (\*) in the School Code and School Branch Code fields will retrieve all student loan information from all schools and school branch campuses associated with the specified GA. The asterisk (\*) in the School Branch Code field with a six-digit code in the School Code field will provide data from all branches associated with the six-digit code.



All other report functionality is the same. You may still select a single ED Servicer or select "ALL" to include all ED Servicers and still specify a transfer time period if desired. The PDF format for one or up to 19 SSNs, can still be requested for instant online results. The extract results will continue to be delivered to the SAIG mailbox of the NSLDS user that requested the report.

## Status of Loans Purchased by ED Report (PLPED1) Extract Record Layout Updates

Updates were made to header record entity attributes and definitions:

Loans Purchased by ED Header Record Layout:

- Updated to reflect changes in the following entity attribute:
  - OPEID (old field position 99-106) split attribute into two new fields: School Code (new field position 99-104) and School Branch Code (new field position 105-106).

The updated extract file layout for the PLPED1 report is available on the <u>NSLDS Record Layouts page of the Information for Financial Aid Professionals (IFAP) Web site</u>.

If you have any questions, please contact the NSLDS Customer Support Center at 800/999-8219 or by e-mail at NSLDS@ed.gov.